



Ansdell & Fairhaven Parish Council

Dear Councillor,

You are summoned to attend a meeting of Ansdell & Fairhaven Parish Council to be held on **Monday 27th July 2026 at 7pm at St. Pauls Church Hall Ansdell & Fairhaven**, Lake Road North, Fairhaven, Lytham St Annes, FY8 1AG. The agenda is set out below.

Your sincerely,

Daniel Guise
Clerk & RFO

Agenda

1. Apologies for Absence

Apologies have been received in advance from Cllrs M Morris and A Roe.

2. Declarations of Interest

3. Minutes of the Last Meeting

To be approved as a correct record and signed by the Chair.

4. Public Participation

Catherine Ide, Assistant Waste Minimisation Officer in the Food Waste team at Fylde Borough Council, will attend to provide an update on the forthcoming changes to waste collection in the parish.

According to the Council's Standing Orders, a member of the public shall not speak for more than three minutes, and the time designated for public participation shall not exceed fifteen minutes, unless directed by the chair of the meeting.

5. Planning Consultations

To consider the planning consultations received from Fylde Borough Council (FBC).

The Parish Council has received two items of correspondence relating to application 26/0171 for 10 Audley Close.

6. SPID Installations

The consultation on 3 proposed locations closed on Friday 10th July, and the feedback has been circulated to councillors.

There are three separate costs involved. The Council has already determined which devices would be used, and that Lancashire County Council (LCC) would be instructed to install the poles:

- Installation of poles by LCC: £1650.00 + VAT. Estimated lead time is 1 week.
- Supply & delivery of devices: £6969.97 + VAT. Estimated lead time is 4 days.

The Council would also have to instruct someone to install the devices on the poles, which is the third cost. LCC will do this work for £150 + VAT per location. The Clerk is attempting to source additional quotes for comparison.

The Council is asked to consider the consultation feedback and determine whether to go ahead. If going ahead, the Council is asked to approve all costs and choose an option for installation of the devices.

7. Noticeboard Updates

To receive updates regarding the proposed noticeboard locations and determine next steps.

8. Listening Exercise and/or Residents' Meeting

To consider a request for a dedicated session (or sessions) for councillors to gather feedback and ideas from residents.

9. Payments to Note

The Council is asked to note the following payments which have been authorised by the Clerk under Financial Regulation 6.8(i):

29/06/26	DR Design	£92.00	Printing
29/06/26	J Frith-Williams	£30.07	Expenses – Window competition certificates
09/07/26	Zurich	£367.30	Insurance renewal
13/07/26	Blue Skies NHSCF	£221.85	Dragon Boat Race Day – tombola receipts
16/07/26	DR Design	£79.00	Printing

The following payments were made to comply with contractual terms and due dates under Financial Regulations 6.8(iii) and 11.4:

29/06/26	Talbot	£180	Storage unit rent
29/06/26	D Guise	£1,291.83	June wages & allowance
30/06/26	Unity Bank	£8.90	Service charges
01/07/26	Easy Websites	£63.36	Website & email
09/07/26	HMRC	£527.91	PAYE & NI

The following were paid in accordance with explicit authorisation at Minute 54:

09/07/26	D Guise	£26.99	Expenses – printer paper and phone credit – Minute 54
09/07/26	St Paul’s Church Fairhaven	£324	Room hire
09/07/26	Jennifer Sutcliffe	£225	Internal audit
09/07/26	Reach TPY Access	£200	Removal of Christmas Lights

10. Payments for Authorisation

The Council is asked to authorise the following payments:

Fylde Borough Council	£6,994.19	Park Ward by-election re-charge
Cllr Deborah Wilkinson	£340	Reimbursement for SumUp chargeback

The Council is also asked to approve the following changes to regular contract payments:

- a) An increase of £5.50 per month to Easy Websites, to cover more storage for the Clerk’s email inbox, which has exceeded the 2GB limit after only 1 year’s worth of emails. Easy Websites have temporarily increased storage to the next level (50GB), free of charge, but soon charges will be incurred.
- b) A change to the frequency of payments to Talbot / The Woodlands (Rear 72 Woodlands Road) for the storage unit. It is proposed to change this from monthly (£180 per month) to quarterly (£540 per quarter).

11. Internal Audit Action Plan

The Internal Auditor identified a number of matters to improve in the Council's operation. She recommended these be tracked by an Action Plan which is to remain on the Council's agenda until all items are complete, which the Council agreed to do. The initial tracker has been created and circulated to councillors.

The next ordinary meeting of the Council will be held on Monday 24th August 2026 at 7pm, at St Paul's Church.